



### Minutes of the 35<sup>th</sup> Meeting of the Finance Committee held on 14<sup>th</sup> July, 2025 at 3.00 PM in Blended Mode.

The following members were present during the meeting.

1.	Prof. Kshiti Bhusan Das Vice Chancellor, CUJ	Chairman
2.	Shri Sunil Kumar Barnwal Additional Secretary, MoE	Member
3.	Shri Mukesh Kumar, Director (Finance) Nominated by the Joint Secretary and Financial Advisor, MoE (Visitor's Nominee) <i>(Attended through Google meet)</i>	Member
4.	Shri Vishwajeet Kumar, Director CU-III, DHE, MoE <i>(Attended through Google meet)</i>	Special Invitee
5.	Dr. Ravindra Kanhare, Chairman Admission Fees Regulatory Commission, Madhya Pradesh <i>(Attended through Google meet)</i>	Member
6.	Dr. Mriganka Sekhar Sarma, Deputy Secretary, UGC Nominated by Joint Secretary (CU), UGC (Visitor's Nominee) <i>(Attended through Google meet)</i>	Member
7.	Prof. (Retd.) Shivaraj, Osmania University, Hyderabad Member of the Executive Council	Member
8.	Shri Girish Ranjan Finance Officer, University of Delhi (EC Nominee)	Member
9.	Dr. J. D. Gangwar, Finance Officer, IGNOU (EC Nominee)	Member
10.	Shri K. Kosala Rao, Registrar, CUJ	Special Invitee
11.	Shri Pradeep Kumar Panda Finance Officer, CUJ	Ex-officio Secretary

At the outset, the Vice Chancellor extended a warm welcome and expressed gratitude to the esteemed members for sparing their valuable time to attend the meeting. A special note of thanks was offered to Shri Sunil Kumar Barnwal, Additional Secretary, MoE for his gracious presence.

Thereafter, the Chairman invited the Finance Officer to present the agenda items. The Agenda items along with the comments received from the IFD, Ministry of Education, were taken up for discussion.

**FC: 2025/35/01**

**Confirmation of Minutes of the 31<sup>st</sup> meeting of the Finance Committee meeting held on 10<sup>th</sup> August, 2024.**

The minutes of the 31<sup>st</sup> meeting of the Finance Committee held on 10<sup>th</sup> August, 2024 had already been circulated to all the members. The same is now placed at **Annexure – I** before the Committee for consideration and confirmation.

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**Resolution**

*The Finance Committee confirmed the Minutes of the 31<sup>st</sup> meeting subject to strict compliance of the relevant statutory provisions of the University and compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission as commented by IFD, Ministry of Education.*

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**FC: 2025/35/02**

**Action Taken Report on the resolutions in the Minutes of the 31<sup>st</sup> meeting held on 10<sup>th</sup> August, 2024.**

The Action Taken Report on the resolution of the 31<sup>st</sup> meeting of the Finance Committee held on 10<sup>th</sup> August, 2024 is placed at **Annexure II**.

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**Resolution**

*The Finance Committee noted the actions taken by the University against each resolution of 31<sup>st</sup> Finance Committee meeting and advised the following for further action:*

*FC: 2024/31/11: Implementation of the House Building Advance for employees of the University.*

*Since UGC provides Grant-in-Aid to the University under OH-31, OH-35 and OH-36 and none of the Grant amount can be utilized for the purpose, the Finance Committee advised that a Corpus of Rs. 100.00 Lac may be kept aside from the IRG of the University depending on the fund availability and HBA can be paid from that fund.*

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*hcr*

<b>FC: 2025/35/03</b>	<b>Confirmation of Minutes of the 32<sup>nd</sup> meeting of the Finance Committee meeting held through circulation, for adoption of the Separate Audit Report (SAR) for the FY 2023-24 along with its reply of the University.</b>
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The minutes of the 32nd meeting of the Finance Committee, held through circulation, had already been circulated to all the members. The same is now placed at **Annexure III** before the Committee for consideration/confirmation.

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**Resolution**

*The Finance Committee confirmed the Minutes of the 32<sup>nd</sup> meeting subject to strict compliance of the relevant statutory provisions of the University and compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission as commented by IFD, Ministry of Education.*

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<b>FC: 2025/35/04</b>	<b>Action Taken Report on the resolutions in the Minutes of the 32<sup>nd</sup> meeting of the Finance Committee held through circulation, for adoption of the Separate Audit Report and its reply submitted by the University for the FY 2023-24.</b>
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The Action Taken Report on the resolution of the 32nd meeting of the Finance Committee held through circulation is placed at **Annexure IV**.

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**Resolution**

*The Finance Committee in compliance to comments received from IFD, Ministry of Education, noted the Action Taken Report submitted by the University that SAR along with Audited Annual Accounts for the Financial Year 2023-24 have been laid before both Houses of the Parliament.*

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*IXM*

<b>FC: 2025/35/05</b>	<b>Confirmation of Minutes of the 33<sup>rd</sup> meeting of the Finance Committee meeting held through circulation specifically regarding the approval of the minutes of the 31<sup>st</sup> meeting of the Building Committee for revision of estimated cost to Rs. 467.00 Crore for Phase-II construction work of the University.</b>
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The minutes of the 33rd meeting of the Finance Committee, held through circulation, had already been circulated to all the members. The same is now placed at **Annexure V** before the Committee for consideration/confirmation.

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**Resolution**

*The Finance Committee confirmed the Minutes of the 33<sup>rd</sup> meeting subject to strict compliance of the relevant statutory provisions of the University and compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission as commented by IFD, Ministry of Education.*

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<b>FC: 2025/35/06</b>	<b>Action Taken Report on the resolutions in the Minutes of the 33<sup>rd</sup> meeting of the Finance Committee held through circulation (Approval of the minutes of the 31<sup>st</sup> meeting of the Building Committee for revision of estimated cost to Rs. 467.00 Crore for Phase-II construction work of the University).</b>
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The Action Taken Report on the resolution of the 33rd meeting of the Finance Committee held through circulation is placed at **Annexure VI**.

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**Resolution**

*The Finance Committee in compliance to comments received from IFD, Ministry of Education, noted the Action Taken Report submitted by the University that approval of HEFA Loan from the Ministry is awaited.*

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*[Handwritten Signature]*

**FC: 2025/35/07**

**Confirmation of Minutes of the 34<sup>th</sup> meeting of the Finance Committee meeting held through circulation for consideration and approval of the Annual Accounts for the FY 2024-25 of the University**

The minutes of the 34th meeting of the Finance Committee, held through circulation, is placed at **Annexure VII** before the Committee for consideration/confirmation.

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**Resolution**

*The Finance Committee confirmed the Minutes of the 34<sup>th</sup> meeting subject to strict compliance of the relevant statutory provisions of the University and compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission as commented by IFD, Ministry of Education.*

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**FC: 2025/35/08**

**Action Taken Report on the resolutions in the Minutes of the 34<sup>th</sup> meeting of the Finance Committee held through circulation for consideration and approval of the Annual Accounts for the FY 2024-25 of the University**

The Finance Committee resolved that the comments raised by the esteemed members along with the para-wise reply of the University shall be discussed in the next meeting of the Finance Committee.

The Action Taken Report on the resolution of the 34th meeting of the Finance Committee held through circulation is placed at **Annexure VIII**.

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**Resolution**

*The comments raised by the esteemed member were discussed during the meeting and suitably replied to the Committee. Thereafter, the Finance Committee in compliance to comments received from IFD, Ministry of Education noted the Action Taken Report.*

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**FC: 2025/35/09****Information regarding Grants-in-Aid received and expenditure incurred under Recurring, Capital and Salary Head for the year 2024-25**

The Grants-in-Aid under Recurring, Capital and Salary Heads for the year 2024-25 released by UGC, New Delhi and expenditure incurred against Grants are as follows for information of the Finance Committee.

(Rs. in Lakh)

Sl. No.	Head	Grant Received	Expenditure incurred
1	Recurring (OH-31)	2500.00	2401.52
2	Capital (OH-35)	1160.99	1160.99
3	Salary (OH-36)	4300.00	4300.00

**Resolution**

*The Finance Committee noted the above information and advised to utilize the grant amount in full under each head otherwise it may affect the future grant allotment to the University.*

**FC: 2025/35/10****Consideration and ratification of the Budget Estimates for the Year 2025-26.**

The Budget Estimates for the year 2025-26, as required by the UGC, prepared by the Finance Officer under the direction and supervision of the Hon'ble Vice Chancellor, were sent to the UGC on 11th April, 2025 for its considerations. It is along with BE/Allocation of UGC placed as **Annexure – IX**.

The Budget allocated by the UGC against the Budget required by the University is as below:  
(Rs. in Lakh)

Sl. No.	Head	Budget Required by the University 2025-26	BE 2025-26 approved by UGC
1	Recurring (OH-31)	2825.00	2500.00
2	Capital (OH-35)	1500.00	500.00
3	Salary (OH-36)	5100.00	4500.00

The matter is placed before the Finance Committee for consideration and ratification.

**Resolution**

*The Finance Committee considered and ratified the Budget Estimates for the year 2025-26.*



**FC: 2025/35/11**

**Consideration and ratification of the fee structure of various programmes for the academic year 2025-26.**

The University offers academic programmes across various disciplines for which it charges certain fee. The Fee Review Committee of the University in its meeting held on 9th April, 2025 finalized the fee structure for different programmes, which was approved by the Standing Committee for Academic Council (SCAC) in its 7th meeting. The same was also approved by the Hon'ble Vice Chancellor in the capacity of the Chairman, Academic Council considering the immediate action required to be taken on the resolution of the SCAC and by the Executive Council in its 50th meeting.

The copies of Fee Structure along with minutes of the Committees are placed as **Annexure – X**.

The matter is placed before the Finance Committee for consideration and ratification.

**Resolution**

*The Finance Committee, after due deliberation, considered and ratified the revised fee structure for various programmes from the academic year 2025-26. Further, advised the University to incorporate the GoI/UGC guideline referring to the fee waiver to the SC/ST students whose parental income is  $\leq$  Rs. 2.50 Lac.*

**FC: 2025/35/12**

**Progress of Infrastructure Project funded through HEFA.**

The Ministry of Education, GoI vide its letter No. F. No. 4-7/2020-CU.VII, dated 10.09.2021 directed that 'Progress of infrastructure project funded through HEFA should be an Agenda point of every Finance Committee meeting. The Progress (Physical and Financial) of infrastructure in respect of the University is placed before the Committee for information.

Further, as resolved by the Finance Committee in its 31st meeting, the progress report of Infrastructure supported by picture of the work done, and Statement showing Tender Cost, Actual Expenditure through HEFA of the Individual Project till date are placed at **Annexure – XI**.

The matter is placed before the Finance Committee for information

**Resolution**

*The Finance Committee noted the Physical and Financial Progress of the infrastructure projects funded through HEFA and advised to complete the entire Phase – I constructions at the earliest.*



**FC: 2025/35/13**

**Status of Stock Entries, Store Information and Physical Verification of Assets.**

The Finance Committee in its 31st meeting resolved to place the complete report of Stock Entries, Store Information and Physical Verification of Assets in the next Finance Committee. Accordingly, the complete report of Stock Entries, Store Information and Physical Verification of Assets is placed as **Annexure – XII**.

The same was not placed in the 32<sup>nd</sup> 33<sup>rd</sup> & 34<sup>th</sup> meeting of the Finance Committee, as it was held through circulation.

The matter is placed before the Finance Committee for information and advice.

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**Resolution**

*The Finance Committee noted the report on Stock Entries, Store Information, and Physical Verification of Assets and advised the following:*

- i. University has to verify that the Fixed Assets Registers are prepared as per GFRs and all the assets are included in the Register.*
- ii. The Firm has to list out the missing items.*
- iii. All the stocks have to be entered in the SAMARTH INVENTORY MODULE to keep update the records.*

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**FC: 2025/35/14**

**Complete details and status of audit paras along with Public Grievances and Parliamentary Assurance pending in the University.**

It was advised by the Secretary (HE), Ministry of Education, vide note dated 17.12.2020, to invariably include following in every meeting of the Finance Committee

1. Complete details and status of audit paras
2. Public Grievances pending in the Institutes
3. Parliamentary Assurances pending in the Institutes

Accordingly, complete details are placed at **Annexure – XIII**.

The matter is placed before the Finance Committee for information and advice.

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**Resolution**

*The Finance Committee took note of the comprehensive information and advised the following:*

- i. *A retired Audit Officer may be hired in consultation with PAG, Ranchi, who will assist the University to prepare the reply against the pending paras and settle the same. Constant efforts should be made to settle the old paras at the earliest.*
  - ii. *Immediate steps may be taken by the University to file the Income Tax Return for the F.Y. 2019-20, 2020-21 and 2021-22 in consultation with the Principal Commissioner of Income Tax, Ranchi and get the tax credits refunded.*
  - iii. *The advances taken by the University employees should be settled as per the extant rules of GFRs and due process for recovery may be started immediately, if the advances are not settled by the employees after servicing one more notice.*
  - iv. *The pending Public Grievances & Parliament Assurances should be put-up to the Finance Committee with full details of each case along with status thereof.*
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**FC: 2025/35/15**

**Consideration and approval of minutes of the 30<sup>th</sup> meeting of the Building Committee.**

The minutes of the 30<sup>th</sup> meeting of the Building Committee is placed at **Annexure – XIV**.

The matter is placed before the Finance Committee for information and advice.

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**Resolution**

*The Finance Committee approved the minutes of the 30<sup>th</sup> meeting of the Building Committee, subject to the condition that all relevant provisions of GFRs, 2017 and other related GoI/UGC instructions are strictly followed.*

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**FC: 2025/35/16**

**Reimbursement of TA/DA to Research Associate, Research Assistant, Field Investigator and other similar post under Project.**

The Finance Committee in its 31<sup>st</sup> meeting resolved to consult with other Central Universities and a comparative statement of the rates may be placed for consideration in the next meeting.

A letter to share the rule for reimbursement of TA/DA to the research Staff was sent to the Finance Officers of the Central Universities.

Following Universities have shared their rules. They regulate TA/DA of project staff, if no specific TA/DA norms are available from the Sponsoring agency, as mentioned below:

BBAU, Lucknow	CU, Rajasthan	NEHU	CU, Tamilnadu	BHU, Varanasi
We are treating them under pay level 5 and below category for DA/Food/TA.	TA/DA is paid on the basis of their fixed monthly stipend to be taken as basic pay.	1. Reimbursement for hotel accommodation/ Guest House is upto Rs. 450/- per day. 2. Reimbursement for non-AC Taxi charges upto Rs. 113/- per day for travel within the city. 3. Reimbursement of Food Bill not exceeding Rs. 500/- per day.	The CUTN /UGC/MHRD (MoE)/Govt. of India norms shall be applicable.	TA/DA will be made as per entitlement under GoI rules or as provided especially by Funding Agency. In case the Project Staff has to travel, for cogent reasons, by air but is not entitled for the same as per GoI rule, a prior approval of the Director/Dean may be obtained.

The Copies of the rules shared by them are placed as **Annexure – XV**.

The matter is placed before the Finance Committee for information and advice.

### Resolution

*The Finance Committee advised that a committee may be constituted to frame a rule after consulting the practices of other Universities for re-imburement of TA/DA to the research staff and students for their study trips and the same may be put-up again in the next Finance Committee for consideration.*

<b>FC: 2025/35/17</b>	<b>Consideration and approval of honorarium for faculties assigned additional responsibilities.</b>
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Faculty members of the University are entrusted with additional responsibilities to support student welfare, maintain discipline, and manage hostel administration. These roles include Dean, Student Welfare, Chief Proctor, Proctor(s), Warden (Boys' and Girls' Hostels). These assignments are crucial for the effective function of the University beyond academic duties.

It is proposed that a suitable monthly honorarium be considered to faculty members assigned these additional duties as follows:

Sl. No.	Name of the Post	Honorarium Per Month in Rs.
1	Dean, Student Welfare	2000/-
2	Chief Proctor	2000/-
3	Proctor (s)	1500/-
4	Warden & Admin Warden (Boys' and Girls' Hostels)	1500/-

In addition to above, Rs. 500/- per month only also be considered towards their phone/Mobile bills.

The matter is placed before the Finance Committee for consideration and approval.

**Resolution**

*The Finance Committee advised to defer the proposal and suggested the member from UGC to prepare a common guideline in this regard for all the Universities.*

<b>FC: 2025/35/18</b>	<b>Proposal for condonation of recovery related to Tribal Area Allowance from the employees of the University.</b>
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The Finance Committee, in its 3<sup>rd</sup> meeting held on 5<sup>th</sup> February, 2011, resolved that the Central University of Jharkhand would be eligible for payment of the Tribal Area Allowance. This resolution was subsequently endorsed by the 6<sup>th</sup> Executive Council held on 12<sup>th</sup> March, 2011. Based on these decisions, the University initiated payment of the Tribal Area Allowance to its eligible employees.

As per the audit observation vide its IR No. OAD(C)-04/2015-16, the University discontinued the payment of the allowance from March, 2017. Until that point, the amounts of Rs. 41.00 Lac (approx.) were already disbursed to eligible employees. The observation also advises for recovery of the disbursed amount of TAA.

However, recovery poses practical difficulties, as some of the recipients have either superannuated or left the University. Since the disbursement of TAA was allowed to the employees based on the resolution of the Finance Committee and Executive Council, the recovery from the employees may please be condoned.

Based on the Committee's resolution, a formal reply will be prepared and submitted to the Audit, requesting that the related audit paras regarding inadmissible payment be dropped.

All relevant papers are appended as **Annexure - XVI**



The matter is submitted for consideration and approval.

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**Resolution**

*After due discussion, Finance Committee advised the University to prepare a detailed case report for recovery as per the DoPT guidelines and send to the Ministry for further advice.*

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<b>FC: 2025/35/19</b>	<b>Proposal for consideration of publication of advertisements of the University on commercial rates.</b>
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CAG audit observation pointed out that as per clause 1 of New Advertisements Policy, 2006, the Directorate of Advertising and Visual Publicity (DAVP) is the nodal agency of the Government of India for advertisement by various ministries and organizations under GoI including Public Sector Undertakings and Autonomous Bodies (ABs). The GoI, in suppression of all earlier order, lay down the new advertisement policy with effect from 01<sup>st</sup> June, 2006. As per Clause 3 of the Policy, all the Central Government departments including PSUs/ABs may require to route their advertisements through DAVP. Therefore, they opined that the University did not adhere to the above provision to release the advertisement through DAVP.

In this regard, University has approached multiple times to the Director General, DAVP, New Delhi for publication of advertisements at DAVP rates. But the matter is still unresolved.

The above explanations were communicated to the Comptroller and Auditor General (CAG). But, the audit para still stands.

In light of the above and considering the circumstances, the matter is placed before the Finance Committee for consideration and approval for publication of the advertisements of the University on Commercial Rates.

All relevant papers are enclosed as **Annexure – XVII**.

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**Resolution**

*After due deliberation, Finance Committee advised to contact the local DAVP representative to consider the proposal to publish the University advertisements at DAVP rate. If the matter is not resolved locally, the proposal may again be referred to the Ministry for follow-up with the Ministry of Information and Broadcasting.*



## 1. Report and Recommendation of the National Commission for Scheduled Tribes (NCST)

The Hon'ble Vice Chancellor presented the Report of the National Commission for Scheduled Tribes (NCST) and informed the Finance Committee that Dr. Asha Lakra, Hon'ble Member, NCST, accompanied by Shri Yogendra Prasad, Deputy Secretary, NCST, and other officials, held a review meeting with the Vice Chancellor, senior officials, faculty, and staff members of the University on 08.04.2025. The purpose of the meeting was to evaluate the implementation of Constitutional Safeguards available for Scheduled Tribes in the University and to review implementation of various service safeguards and development programmes for the welfare of Scheduled Tribes employees and students of the University.

Prior to the review meeting, the Hon'ble Member, NCST, also interacted with ST employees and students of the University to understand the problems and difficulties faced by them.

The observations and recommendations submitted by the NCST following the review visit were discussed in detail by the Finance Committee.

### Resolution

*The Finance Committee discussed on the Sl. No. (xiii) of the recommendation of the Commission report dated 09/05/2025 i.e. operation of Corpus Fund for ST students for Interest Free Loans.*

*On the subject the Finance Committee advised that since there is no sufficient fund in IRG of the University to create a Corpus Fund for above purpose, the University may follow the model adopted by Madhya Pradesh Govt. for assisting the ST students.*

## 2. Accepting/ remitting the gratuity amount – reg.

*The Finance Committee advised to place this matter as a regular agenda item in the next meeting of the Finance Committee.*

*No other matter was discussed. The meeting ended with a vote of thanks to the Chair*



Finance Officer  
Ex-officio Secretary



Vice-Chancellor  
Chairman